

REPLACING CPC POSTERS

1



PUT FRAME ON FLAT SURFACE WITH BACK OF FRAME FACING UP.

2



REMOVE THE SPRING CLIPS THAT HOLD THE MOUNTED POSTER SECURELY IN FRAME; USING A SCREWDRIVER IF NECESSARY. [SAVE CLIPS]

3



FLIP FRAME OVER AND REMOVE POSTER.

4



INSERT NEW POSTER BY PLACING EDGE UNDER LIP OF FRAME. POSTER SHOULD HAVE LITTLE MOVEMENT IN FRAME.

4a



IF NOT, PULL POSTER OUT AND TRIM CLEAR LAMINATION ON SIDE OF POSTER WITH SCISSORS. REPLACE BACK IN FRAME.

5



REINSTALL SPRING CLIPS EVENLY SPACED AROUND FRAME EDGE USING FINGERS OR SCREW DRIVER.