



Employers:	Employers are required to provide procedures, equipment, and training to prevent work-related injuries and illnesses.
Employees:	Employees are required to comply with the policies and procedures established in their workplace to reduce work-related injuries and illnesses.
Inspection:	The Department of Labor Standards (DLS) may conduct an on-site inspection to evaluate workplace conditions and make recommendations for the prevention of work-related injuries and illnesses. See Inspection Summary at mass.gov/dols/wshp .
Enforcement:	DLS may issue a <i>Written Warning</i> which contains an <i>Order to Correct</i> when an inspection reveals a condition which could cause a work-related injury or illness. DLS may issue a <i>Civil Citation with Civil Penalty</i> when an employer fails to abate a <i>Written Warning</i> , or repeats conditions identified in a previous <i>Written Warning</i> .
Voluntary Assistance:	Public sector workplaces may request technical assistance by contacting DLS at safepublicworkplacemailbox@mass.gov or (508) 616-0461 and choose option #1. There are no written warnings or penalties issued for voluntary assistance.
Complaints:	Public employees or their representatives may file a complaint about safety and health conditions at their workplace by contacting DLS at safepublicworkplacemailbox@mass.gov or (508) 616-0461 and choose option #1.
Safety and Health Management:	Sample safety programs and technical bulletins are available at mass.gov/dols/wshp .

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